

The costs of treatment-based solutions to diseases are skyrocketing. Billions will be spent in fighting the threat of malaria, Chagas, diarrheal diseases, and tuberculosis. As the global population grows and drug-resistant diseases become major concerns, the costs and burdens of these problems will steadily become increasingly severe. Impoverished communities around the world will be the most vulnerable.

What if there were simple solutions that lessened this burden? What if there were economical solutions that delivered lasting improvements at a fraction of current costs?

ARCHIVE Global, Architecture for Health in Vulnerable Environments, believes that housing affects global health in a powerful way. We operate at the intersection of development, health, and architecture. We believe that a better built environment can drastically reduce the burden of disease and death in impoverished communities worldwide.

We prioritize design as a key strategy in combating disease around the world. Prevention is the key to reducing the burden of disease. Simple, cost-effective improvements and scalable interventions represent a preventive model that is replicable and sustainable.

Our Approach

- **Research** — We investigate how the built environment contributes to public health globally.
- **Awareness** — We inform communities about best practices to improve health and reduce the risk of disease.
- **Advocacy** — We strive to bring change at a national and international level through changes in public policy.
- **Construction** — We believe in the need to design, test, and build practical housing solutions that combat poor health.

ARCHIVE Global is a young, dynamic, and growing organization working on several continents. Recent recognition includes:

- One of 8 “World’s Best Sustainability Ideas” - Forbes Magazine
- Katerva Award for Urban Design
- OpenIDEO Winner

ARCHIVE Global seeks an experienced senior executive for the position of Chief Operating Officer (COO). Reporting to the Founder/Executive Director, the COO would serve as a key advisor to the Executive Director and provide long-term strategy to implement and scale the organization’s strategic growth.

Role

The COO identifies internal opportunities and challenges, coordinates across individual projects and teams, and oversees various operational aspects of the organization including: human resources, finance, legal, and development.

Responsibilities

- Oversee and coordinate the organization's operational functions to fulfill program needs, optimize best practices, and ensure compliance with applicable laws and regulations.
- Manage the financial resources of the organization to ensure accountability and sustainability.
- Support the Executive Director in implementing strategic decisions that impact the organization, including sound risk management.
- Strong accountability and ability to engage and manage a talented team while effectively cascading tasks to team members.

Qualifications

- 10+ years' experience in Non-Profit management, including experience managing Human Resources, Finance, Legal, and Development. At least 8 years of experience in a senior leadership role.
- Proven record of leadership and decision making in financial functions, including financial management, budgeting, and business strategy.
- 5+ years international work experience.
- Proven record of organizational finance operations.
- Proven record of responsible risk management.
- Excellent interpersonal skills.
- Excellent written and verbal communication skills, with an ability to translate complex organizational data into clear and simple messages for a wide range of audiences.
- Experience managing a team spread across multiple international project sites.
- Ability to prioritize and focus effectively across a wide range of responsibilities.
- Comfort and ease working in a fast-paced environment, managing a large volume of requests.
- Exceptional leadership ability matched only by your technical expertise.
- Experience working in international and multicultural organizations.
- Ability to cooperate easily and readily with colleagues.

Desirable:

- Advanced degree in related field - Business, Law, Finance, Nonprofit Management.
- Certifications in related field - Finance, HR, Nonprofit Management.

Please send cover letter and CV to recruitment@archiveglobal.org